

# Town of North Topsail Beach

Fred J. Burns, Mayor  
Richard Macartney, Mayor Pro Tem  
Aldermen:  
Don Harte  
Joann M. McDermon  
Richard Peters  
Walter Yurek



Stuart Turille  
Town Manager

Carin Z. Faulkner, MPA  
Asst. Town Manager/Town Clerk

## Nature's Tranquil Beauty

### Board of Aldermen Regular Meeting **NOTES & ACTIONS TAKEN** Wednesday, December 6, 2017 6:30 P.M.

- I. Call to Order  
Mayor Fred Burns
- II. Invocation  
Mayor Pro Tem Macartney
- III. Pledge of Allegiance  
Approval of Agenda (Motion will include Agenda Items V through IX) **Alderman Peters made a motion to approve the agenda as presented. The motion passed unanimously.**
- IV. Open Forum – 3 minute limit  
Consent Agenda: (Any item may be removed for separate discussion or scheduled at the next regular business meeting) **Action Item Mayor Pro Tem Macartney made a motion to approve the Consent Agenda as presented. Alderman Peters seconded the motion. The motion passed unanimously.**
  - A. Approval of Minutes  
November 1, 10, & 15, 2017  
Closed Sessions (specific dates will be entered in the minutes)
  - B. Department Head Reports  
Finance Department      Fire Department      Inspections Department  
Planning Department      Police Department
  - C. Committee Reports  
Planning Board      Board of Adjustment  
TISPC      ONWASA (Onslow Water and Sewer Authority)
  - D. Request to Approve Tax Refund
- V. Old Business
  - A. Rescue Tube Program (**Macartney**) **Discussion & Possible Action Mayor Pro Tem Macartney made a motion to postpone this item to the next BOA meeting. Alderman Harte seconded. The motion passed unanimously.**
- VI. Public Hearings/Presentations:
  - A. Presentation – Onslow County Property Revaluation – Harry Smith, Onslow County Tax Administrator
  - B. Recognition of Outgoing Officials – Carin Faulkner to Present to Mayor Burns, Mayor Pro Tem Macartney, and Alderman Harte
  - C. Results of Municipal Election of November 7, 2017 – Carin Faulkner, ATM/Town Clerk
  - D. Oath of Office
    - o Town Clerk to Swear In Daniel Tuman, Mike Benson, Tom Leonard, and Richard Peters

IX. Recess (5 to 10 minutes)

X. Approval of Agenda (New Board - Motion will include Agenda Items XI through XX)

Alderman Peters made a motion to approve the agenda with an additional New Business Item – Request to Issue a Corrected Media Release Concerning the Lawsuit. Mayor Tuman suggested that this could be discussed with New Business Item E. Alderman Leonard seconded the motion to approve the agenda. The motion passed unanimously.

XI. Organizational Items:

A. Resolution to Adopt “Suggested Rules of Procedure for a City Council” **Action Item**

Alderman Leonard made a motion to adopt the suggested rules of procedure and the concurrent resolution. Alderman Peters seconded. The motion passed unanimously.

B. Election of Mayor Pro Tempore (G.S. 160A-70) **Action Item**

Alderman Benson nominated Joann McDermon. Alderman Yurek seconded the nomination. Mrs. McDermon indicated that she would accept the role of Mayor Pro Tem. Mayor Tuman nominated Tom Leonard. There was discussion. Alderman Peters seconded the nomination. Joann McDermon received three votes (McDermon, Benson, and Yurek) and was elected Mayor Pro Tem.

C. Resolution to Adopt Regular Meeting Schedule 2018 **Action Item**

Alderman Leonard made a motion to adopt the resolution to adopt the regular meeting schedule for 2018. Alderman Peters seconded. There was discussion. The motion passed unanimously.

D. Resolution Honoring Mayor Burns **Action Item**

Ms. Faulkner indicated that the resolution for Mayor Burns and Mayor Pro Tem Macartney and Harte were identical. She read the resolution aloud. Alderman Leonard made a motion to adopt all of the resolutions for the outgoing Board members. Alderman Benson seconded. The motion passed unanimously.

E. Resolution Honoring Mayor Pro Tem Macartney **Action Item**

F. Resolution Honoring Alderman Harte **Action Item**

G. Appointment of Town Officials to Represent NTB on the Topsail Island Shoreline Protection Commission **Action Item**

Alderman Leonard made a motion to reappoint Alderman Peters, to appoint Alderman Benson to the vacant spot left by former Mayor Pro Tem Macartney, and appoint Jerry Heid to fill the at-large position on the TISPC. There was discussion regarding appointing an alternate. Alderman Peters seconded the motion. The motion passed unanimously. Alderman Benson moved that the first alternate would be Alderman Leonard and that the second alternate would be Alderman Yurek. Alderman Peters seconded the motion. There was discussion. Alderman Benson accepted a friendly amendment to appoint Yurek first alternate and Leonard second alternate. Mayor Pro Tem McDermon seconded the motion. The motion passed unanimously.

H. Appointment of Town Officials to Represent NTB on the Eastern Carolina Council **Action Item**

Alderman Peters made a motion to appoint Alderman Yurek to the ECC. Mayor Pro Tem McDermon seconded the motion. The motion passed unanimously.

I. Appointment of Town Officials to Represent NTB on the ONWASA Board **Action Item**

Alderman Peters made a motion to appoint Mayor Tuman to represent NTB on the ONWASA Board of Directors. Alderman Leonard seconded the motion. The motion passed unanimously.

XII. New Business:

A. Public Hearing: Case #SD-17-02 (MOD) (Hill) **Discussion & Possible Action**

A public hearing was conducted the Board received a Staff report from Ms. Hill (Planning Director) and heard from a citizen and the applicant. Alderman Peters made a motion to approve the subdivision modification as presented. Mayor Pro Tem McDermon seconded. The motion passed unanimously.

B. Discussion of FEMA Phase 5 Repair Project Costs (McDermon) **Discussion & Possible Action**

No action was taken. There was discussion. The Town is likely to request a 30 month extension for this repair project in order to get finances in order and for the Town to receive an award letter from FEMA.

C. Review of Current Coastal Engineering Service Contracts (McDermon) **Discussion & Possible Action**

No action was taken. Mr. Turille took questions from the Board.

D. Request to Adopt a Resolution Adopting a Public Comment Policy for Board of Aldermen Meetings (Benson) **Action Item**

Alderman Benson made a motion to adopt the resolution as presented. Alderman Peters seconded the motion. Mr. Benson accepted a friendly amendment from Mayor Pro Tem McDermon to enact this policy on a trial basis. Alderman Benson accepted the amendment. There was consensus to discuss the policy at the retreat. The motion passed unanimously.

E. Request to Establish a Revetment Committee and to Appoint NTB Representatives (Edes) **Discussion & Possible Action**

Alderman Yurek nominated Don Harte for the committee. Mayor Tuman nominated Thomas Best (Public Works Director), the Town Manager, and Cameron Kuegel. Alderman Benson volunteered. Alderman Peters nominated Mayor Tuman. Alderman Leonard made a motion to appoint Thomas Best, the Town Manager, Cameron Kuegel, and Alderman Benson. Mayor Pro Tem McDermon seconded the motion. The motion passed unanimously.

Mr. Edes indicated that he would address Alderman Peters' request during the Attorney's Report.

F. Request from TISPC for State & Federal Advocacy Goals for 2018 (Benson) **Discussion & Possible Action**

Alderman Benson made a motion for NTB to recommend that TISPC continue with the 2017 advocacy goals in 2018. Mayor Pro Tem McDermon seconded the motion. The motion passed unanimously.

G. Request to Adopt Resolution Supporting HB 551/SB 595 (Marsy's Law) (Peters/Leonard) **Discussion & Possible Action**

Alderman Leonard made a motion to adopt the resolution supporting HB 551/SB 595 (Marsy's Law). Alderman Peters seconded the motion. The motion passed 4 to 1 with Alderman Yurek voting against.

XIII. Manager's Report

XIV. Assistant Town Manager's Report

- XV. Open Forum – 3 minute limit
- XVI. Attorney's Report
- XVII. Mayor's Report
- XVIII. Aldermen's Report
- XIX. Closed Session per N.C.G.S. 143-318.11 Closed Sessions (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease AND (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

**No final action was taken in closed session.**

- XX. Adjournment