

Town of North Topsail Beach

Fred J. Burns, Mayor
Richard Macartney, Mayor Pro Tem
Aldermen:
Don Harte
Joann M. McDermon
Richard Peters
Walter Yurek



Stuart Turille
Town Manager

Carin Z. Faulkner, MPA
Asst. Town Manager/Town Clerk

Nature's Tranquil Beauty

Board of Aldermen Regular Meeting NOTES & ACTIONS TAKEN Wednesday, August 2, 2017 6:30 P.M.

- I. Call to Order Mayor Fred Burns
- II. Invocation Alderman Richard Peters
- III. Pledge of Allegiance
- IV. Approval of Agenda – **Agenda was approved as presented.**
- V. Open Forum – 3 minute limit
- VI. Public Hearings/Presentations
 - A. Presentation of Community Rating System (CRS) Class 5 Plaque – Randy Mundt, AICP, CFM Outreach Coordinator, Risk Management Section, NC Department of Public Safety – **Mr. Mundt made a presentation to the Board and presented the plaque to the Town and Ms. Deborah Hill, Planning Director and Mayor Fred Burns.**
 - B. Presentation – Topsail Island Rescue Tube Project – Beth Jones – **Ms. Jones discussed this program with the Board. There was Board consensus to seek further information from NTB emergency responders, other programs, and the Town Attorney.**
 - C. Public Hearing – Proposed Updates to the NTB CAMA Land Use Plan (Hill) **Discussion & Possible Action - The public hearing was opened. Ms. Hill summarized the Staff Report. The Board heard from the public. The hearing was closed. A motion was made to postpone action on this item, take it back to the Planning Board for review and more joint workshops with the Board. The motion passed unanimously.**
- VII. Manager's Report
- VIII. Assistant Town Manager's Report
- IX. Consent Agenda: (Any item may be removed for separate discussion or scheduled at the next regular business meeting) Action Item – **The Consent Agenda was approved a presented.**
 - A. Approval of Minutes - July 5, 2017
 - B. Department Head Reports

1. Finance Department
 2. Fire Department
 3. Inspections Department
 4. Planning Department
 5. Police Department
- C. Committee Reports
1. Planning Board
 2. Board of Adjustment
 3. TISPC (Topsail Island Shoreline Protection Commission)
 4. ONWASA (Onslow Water and Sewer Authority)
- D. Request to Adopt Resolution 2017-33 – A Resolution Authorizing Sale of Personal Property by Public Auction
- E. Request to Adopt Resolution 2017-34 – A Resolution Affirming the Town of North Topsail Beach’s Commitment to Correcting CBRS Unit L06 Map
- X. Old Business
- A. Request to Extend Payment Due Date on Revetment Assessment an Additional 30 Days (Edes) **Discussion & Possible Action**
A motion was made to extend the payment due date an additional 30 days (Macartney motion/McDermon second). The motion passed unanimously.
- XI. New Business
- A. Request to Adopt Ordinance 2017-8 – An Ordinance Adding a New Section 4-3 to the North Topsail Beach Town Code of Ordinances to Authorize the Sale of Malt Beverages, Unfortified Wine, Fortified Wine, and Mixed Beverages Beginning at 10:00 AM on Sundays (Harte) **Discussion & Possible Action**
A motion was made to adopt Ordinance 2017-8 (Harte motion/Peters second). The motion passed 4 to 1 with Alderman Yurek voting against.
- B. Request to Adopt FY18 Budget Amendment #1 – IT Services and Town Hall Renovation (Turille) **Discussion & Possible Action**
A motion was made to Adopt Budget Amendment #1 as presented (Macartney motion/Peters second). The motion passed unanimously.
- C. Request to Adopt FY18 Budget Amendment #2 – Proposed Amendments to Fee Schedule (Hill/Peters) **Discussion & Possible Action**
A motion was made to Adopt Budget Amendment #2 as presented (Peters motion/McDermon second). The motion passed unanimously.
- D. Request to Improve Grant Drive Access (Kayak Launch) (Peters) **Discussion & Possible Action**
There was consensus to direct the Town Attorney to get a title search for this property and for Staff to investigate any potential issues.
- E. Request to Direct Staff to Perform a Title Search for 22nd Avenue Access Easement (Macartney) **Discussion & Possible Action**
There was consensus to direct the Town Attorney to get a title search for this property.
- XII. Open Forum – 3 minute limit

- XIII. Attorney's Report
- XIV. Mayor's Report
- XV. Aldermen's Report
- XVI. Closed Session per N.C.G.S. 143-318.11 Closed Sessions (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.
No action was taken in Closed Session.
- XVII. Adjournment