

# Town of North Topsail Beach

Fred J. Burns, Mayor  
Richard Macartney, Mayor Pro Tem  
Aldermen:  
Don Harte  
Joann M. McDermon  
Richard Peters  
Walter Yurek



Stuart Turille  
Town Manager

Carin Z. Faulkner, MPA  
Asst. Town Manager/Town Clerk

## Nature's Tranquil Beauty

### Board of Aldermen Regular Meeting

### NOTES & ACTIONS TAKEN BY THE BOARD

Thursday, December 1, 2016  
6:30 P.M.

- I. Call to Order Mayor Fred Burns
- II. Invocation Mayor Fred Burns
- III. Pledge of Allegiance
- IV. Approval of Agenda

Alderman Peters moved to approve the agenda as presented. Alderman McDermon seconded the motion. The motion passed unanimously.

- V. Open Forum – 3 minute limit
- VI. Public Hearings/Presentations:
  - A. Public Hearing – Proposed Flood Damage Prevention Ordinance (to be codified as UDO Art 7 with definitions included in Art 11)

Mayor Pro Tem Macartney moved to adopt the Flood Damage Prevention Ordinance as proposed by Town Staff so that it can be codified with the understanding that adjustments may be needed in the future. Alderman Peters seconded the motion.

Alderman McDermon asked that the motion be amended to include that "Ms. Hill will continue to work with Rogers Bay Campground regarding safety." Mayor Pro Tem Macartney accepted the amendment. Alderman Peters seconded. The motion passed unanimously.
  - B. Presentation – Beach Fill Optimization and Vulnerability Studies – Coastal Planning & Engineering

There was discussion. No action was taken. Alderman McDermon emphasized that the Board had not taken any action to move forward with the 3<sup>rd</sup> event and that it has only approved obtaining the permit. This presentation will be posted on the Town's webpage under the link to this document as soon as possible. The full report will also appear there as well when the Town receives it.
- VII. Manager's Report
- VIII. Assistant Town Manager's Report
- IX. Consent Agenda: (Any item may be removed for separate discussion or scheduled at the next regular business meeting) **Action Item**

The Consent Agenda was approved unanimously as presented.

- A. Approval of Minutes
  - October 11, 2016    November 3, 2016
- B. Department Head Reports
  - 1. Finance Department
  - 2. Fire Department
  - 3. Inspections Department
  - 4. Planning Department
  - 5. Police Department
- C. Committee Reports
  - 1. Planning Board
  - 2. Board of Adjustment
  - 3. TISPC (Topsail Island Shoreline Protection Commission)
  - 4. ONWASA (Onslow Water and Sewer Authority)
- D. Request to Approve Tax Refund
- E. Request to Adopt Four Factor Analysis and Language Access Plan September 2016
- F. Request to Approve MOU with Surf City for Building Inspections

X. New Business

- A. Request to Authorize Phase 5 Post-Storm Beach Surveys (Turille) **Discussion & Possible Action**

Alderman Peters moved that the Board of Aldermen authorize the Town Manager to enter into contract with CP&E to perform Tasks 1 through 3\* in the proposal for a not-to-exceed amount of \$45,566\*\*. Mayor Pro Tem Macartney seconded the motion. The motion passed unanimously.

\*TASK 1 – PHASE 5 POST-STORM BEACH PROFILE SURVEYS

TASK 2 – PHASE 5 POST-STORM BEACH ASSESSMENT

TASK 3 – COORDINATION WITH LOCAL, COUNTY, STATE, AND FEDERAL AGENCIES REGARDING PROJECT FORMULATION

\*\*Tasks 1 and 2 will be performed for a lump sum fee of \$35,566.00. Task 3 will be performed on a time and materials basis not to exceed \$10,000.

- B. Discussion of Post-Storm Dune Rehabilitation Efforts (Turille) **Discussion & Possible Action**

Mayor Pro Tem Macartney moved that the Town perform a 100% Town-funded push of areas of Town which received greater than 25% damage to the dune. Alderman McDermon seconded the motion. The motion passed 3 to 2 with Aldermen Harte and Yurek voting against. Town Staff will be working on maps of the eligible areas as well as putting out a Connect CTY message to property owners to notify them of the work that will be performed and the need for easements for those who have not provided those to the Town. Town Staff will also be issuing requests for proposals from interested contractors. Selection of a contractor is expected to take place at the January 5 BOA meeting.

- C. Discussion of Possible Changes to the TISPC Charter (Macartney/Peters) **Discussion & Possible Action**

There was consensus from the Board that the current charter meets the needs of the towns as it currently stands and that it does not prohibit the commission from meeting goals that are outside of the Federal projects and that the current charter is open-ended. NTB TISPC representative Mike Benson said that this is the time to provide input on what TISPC should do in the future and that the Board members should think about it. The Board was asked to provide the NTB TISPC representatives with further input prior to the January TISPC meeting.

- XI. Open Forum – 3 minute limit
- IX. Attorney's Report
- X. Mayor's Report
- XI. Aldermen's Report
- XII. Closed Session per N.C.G.S. 143-318.11 Closed Sessions (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged AND (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.  
**No action was taken.**
- XIII. Adjournment