

- C. Committee Reports (for October and November)
 - 1. Planning Board
 - 2. Board of Adjustment
 - 3. TISPC (Topsail Island Shoreline Protection Commission)
 - 4. ONWASA (Onslow Water and Sewer Authority)
 - D. Request to Approve Tax Refund
 - E. Request to Adopt Resolution 2016-14 – Designation of Applicant’s Agent (for Generator Grant)
 - F. Request to Approve Program for Public Information (PPI) Annual Evaluation
 - G. Request to Adopt Resolution 2016-16 – Resolution Designation of Applicant’s Agent (Hurricane Matthew)
 - H. Request to Adopt Resolution 2016-17 – Resolution and Agreement for Deposit Account (BB&T)
- X. Old Business
- A. Request to Adopt Updated Beach Maintenance Plan (September 2016-revised at October 11, 2016 meeting) (Faulkner) **Discussion & Possible Action**
A motion was made to adopt the Beach Maintenance Plan as revised. The motion passed 3 to 1 with Alderman Yurek voting against.
 - B. Request to Postpone Auction of Surplus Real Property and to Adopt Resolution 2016-15 – A Resolution Authorizing Auction Sale of Real Property (Turille) **Discussion & Possible Action**
A motion was made to adopt this resolution which will include March 3rd as the date of the auction. The motion passed unanimously.
 - C. Request to Reconsider Engagement for Legal Services with Poyner Spruill (Peters) **Discussion & Possible Action**
A motion was made to table this item until the January BOA meeting. The motion passed 3 to 1 with Alderman Peters voting against.
 - D. Request to Postpone Assessment Payment (Edes) **Discussion & Possible Action**
A motion was made to postpone the due date of the assessment payment and establish January 10th as the new due date. The motion passed unanimously.
- XI. New Business
- A. Request to Sponsor NCBIWA Annual Conference (Macartney) **Discussion & Possible Action**
A motion was made to sponsor the conference at the silver level (\$500). The motion passed unanimously.
 - B. Discussion of Occupancy Tax Legislation (Peters) **Discussion & Possible Action**
There was discussion on this topic and there was consensus to call a joint meeting with the County Commissioners after the new members are installed (possibly on January 19th) to discuss the Town’s shoreline protection plans. Town Staff will coordinate with the County to establish a date and time for a meeting.

- XII. Open Forum – 3 minute limit
- IX. Attorney's Report
- X. Mayor's Report
- XI. Aldermen's Report
- XII. Closed Session per N.C.G.S. 143-318.11 Closed Sessions (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Alderman Peters moved that the Board go into Closed Session. The motion passed unanimously.

There was discussion in Closed Session. No action was taken in Closed Session.

Mayor Pro Tem Macartney moved to come out of Closed Session. The motion passed unanimously.

OPEN SESSION: Mayor Pro Tem Macartney moved that the Board authorize the Town Attorney to negotiate with TI Coastal for a not-to-exceed amount of \$35,000 for preliminary designs (with a proprietary clause included) and authorize the Town Manager to execute the contract. There was discussion. Alderman McDermon seconded the motion. The motion passed unanimously.

- XIII. Adjournment