

Town of North Topsail Beach

Fred J. Burns, Mayor
Richard Macartney, Mayor Pro Tem
Aldermen:
Don Harte
Joann M. McDermon
Richard Peters
Walter Yurek



Stuart Turille
Town Manager

Carin Z. Faulkner, MPA
Asst. Town Manager/Town Clerk

Nature's Tranquil Beauty

Board of Aldermen Regular Meeting

NOTES & ACTIONS TAKEN BY THE BOARD

Thursday, June 2, 2016
6:30 P.M.

- I. Call to Order Mayor Fred Burns
- II. Invocation Mayor Pro Tem Richard Macartney
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Open Forum – 3 minute limit
- VI. Public Hearings/Presentations:
 - A. Public Hearing – Proposed Text Amendment to Unified Development Ordinance Table 2-1 Summary Procedures and Article 11. Definitions. The proposed amendment is to allow for administrative approval of minor subdivisions (*Motion to adopt Ordinance 2016-2 is requested*) (Hill) **Discussion & Possible Action**
The Public Hearing was conducted. No one from the public came forward to speak. A motion was made to adopt the ordinance as drafted. The motion failed for a lack of second. No action was taken.
 - B. Public Hearing – Proposed FY17 Budget (*Motion to adopt the Budget Ordinance and Fee Schedule is requested*) (Turille) **Discussion & Possible Action**
The Public Hearing was conducted. No one from the public came forward to speak. The budget was adopted as presented unanimously.
- VII. Manager's Report
- VIII. Assistant Town Manager's Report
- IX. Consent Agenda: (Any item may be removed for separate discussion or scheduled at the next regular business meeting) **Action Item**
The Consent Agenda was approved as presented.
 - A. Approval of Minutes - May 3, 5, 9
 - B. Department Head Reports
 1. Finance Department
 2. Fire Department
 3. Inspections Department
 4. Planning Department
 5. Police Department
 - C. Committee Reports
 1. Planning Board

2. Board of Adjustment
 3. TISPC (Topsail Island Shoreline Protection Commission)
 4. ONWASA (Onslow Water and Sewer Authority)
- D. Request to Adopt Budget Amendment #7
 - E. Request to Approve Contract to Audit Accounts
 - F. Request to Adopt Resolution 2016-6 – A Resolution to Authorize the Use of Electronic Advertisement for Contracts Subject to G.S. 143-129
 - G. Request to Adopt Resolution 2016-7 – A Resolution Authorizing Sale of Personal Property by Public Auction
 - H. Request to Approve Amendments to the NTB Personnel Policy
 - I. Request to Approve Amendments to the NTB Health & Safety Plan
- X. Old Business
- A. Request to Postpone Payment of Assessment (McDermon) **Discussion & Possible Action**
By majority vote, the Board postponed the payment of the assessment for the sand bag revetment projects for an additional 90 days.
- XI. New Business
- A. Request to Approve Beach Maintenance Plan (Faulkner) **Discussion & Possible Action**
By majority vote, the Board approved the maintenance plan and requested that CP&E take into account the concerns of the Board and make minor modifications to the document prior to the next meeting so the Board can replace this document with a revised version.
 - B. Discussion of Proposed Amendment to the TISPC Charter (Peters) **Discussion & Possible Action**
By unanimous vote, the Board approved the proposed amendment to the TISPC charter which would add the following "It shall be each town's prerogative to advise the secretary of a substitute voting member for any meeting."
 - C. Request to Contribute to Emerald Isle for Public Trust Case (Turille) **Discussion & Possible Action**
By majority vote, the Board will contribute \$1,000 and will be listed as a client for the attorney filing the amicus curiae brief for this case.
- XII. Open Forum – 3 minute limit
- IX. Attorney's Report
- X. Mayor's Report
- XI. Aldermen's Report
- XII. Closed Session - Per N.C.G.S. 143-318.11 Closed Sessions (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged .
- No action was taken in Closed Session.
- XIII. Adjournment